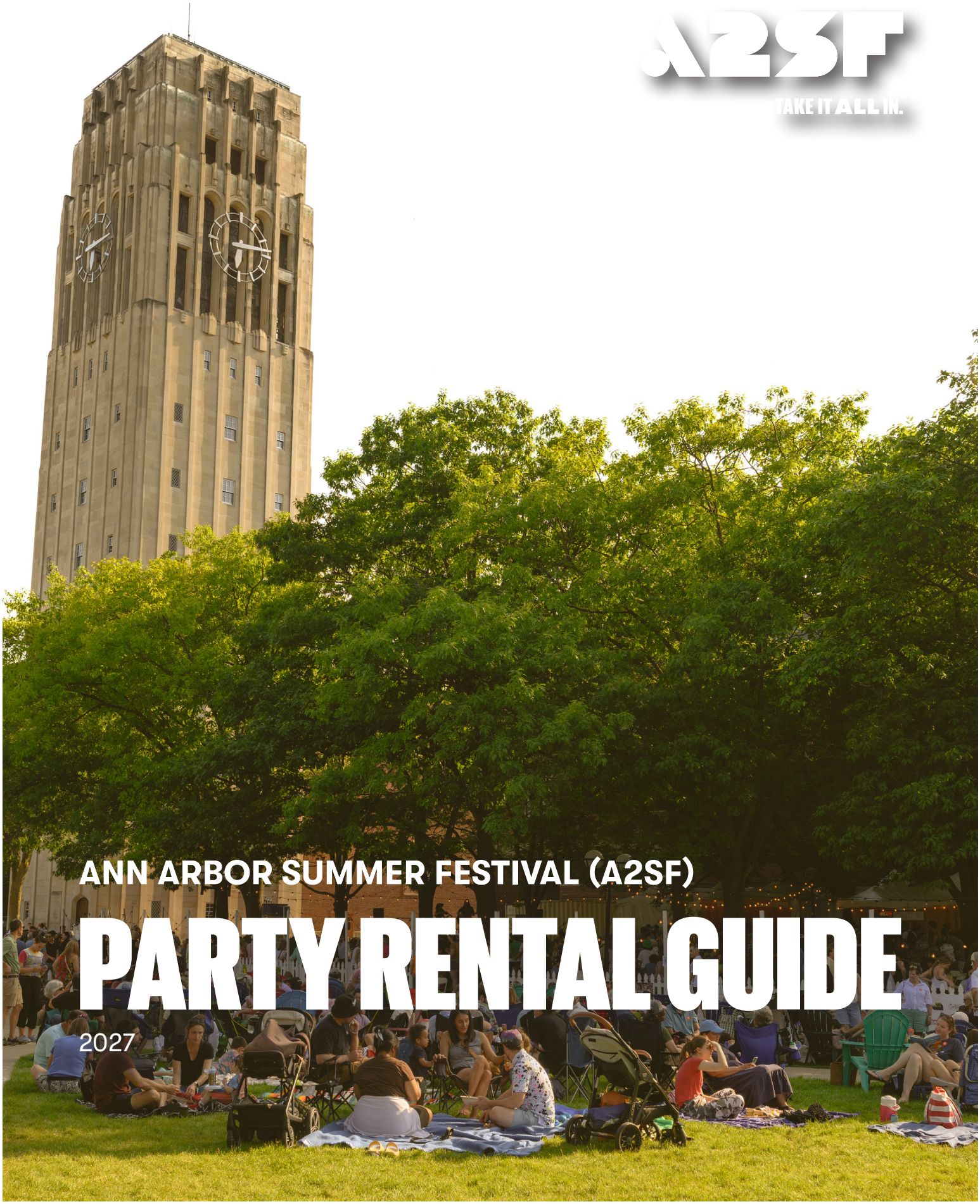
A2SF

TAKE IT ALL IN.



ANN ARBOR SUMMER FESTIVAL (A2SF)

PARTY RENTAL GUIDE

2027

THE PERFECT SUMMER VENUE

Party rental spaces at Top of the Park provide the perfect venue for you and your guests to celebrate. Ann Arbor Summer Festival (A2SF) staff will set up, tend a private bar, and clean up for you. You get the ideal summer party location in Ann Arbor, complete with live entertainment, hands-on children's activities, movies, and a great outdoor ambiance. All you and your guests have to do is come enjoy the festivities.

By choosing to host your event with A2SF, you are supporting our community's vibrant arts and culture sector. This important revenue stream helps to fund our programming.

RESERVATION TIMELINE

Reservations are taken on a first-come, first-served basis with priority given to cash sponsors.

October 5, 2026 – Reservation requests open for sponsors who have invested $5k+
February 1, 2027 – Reservation requests open for returning hosts
March 1, 2027 – Reservation requests open for first-time hosts

TENT RENTAL RATES

$2,000 for half tent space (20' x 30')
$3,000 for full tent space (40' x 60')

GROVE RENTAL RATES

$1,000 for a roped-off, private area under the trees adjacent to the beverage garden.

The Grove is unavailable for rental on Tuesdays and Wednesdays as A2SF hosts Tasting events.

SPONSORSHIP EARLY ACCESS TO RESERVATION DATES

A $5k+ sponsorship investment gives you early access to reserve your date. Sponsors will receive benefits in accordance with the level of sponsorship. Party rental fees are considered goods & services and are not tax-deductible. Sponsors may choose half or full tent spaces based on their guest needs; fee is not reduced for half tent space. All dates subject to availability.

CONTACT

Heather Steenrod, Development Director: steenrod@a2sf.org or 734-707-4961

PARTY TENT RENTALS

SPECIFICATIONS

- One tent (40' x 60') with vaulted ceiling and two spaces available within; rent half or full space
- Standing capacity: 300 people; 150 people per space (with scattered high top tables); seated at tables is 75 people.
- Includes a private bar and bartender, padded chairs, tables, trash/recycle/compost bins, and ambient lighting
- Located within the beverage garden with a prime view of Ingalls Mall and the Rackham Stage
- Table options include tall cocktail tables, seated rounds, or 6' long banquet tables

THE GROVE RENTALS

Top of the Park's wooded beverage garden, nestled within the fenced area on the west side of Ingalls Mall, is a relaxed atmosphere for guests to socialize and mingle over drinks underneath the stars. Twinkle lights and relaxed seating create a magical backyard ambiance.

SPECIFICATIONS

- Based on the size of your event, a section will be roped-off for your guests
- Maximum capacity is 100
- Includes ambient lighting, padded chairs, scattered tables, and a private bar and bartender
- Location offers a prime view of O&W Grove Stage from 5-7pm and a limited view of the Rackham Stage

BAR SERVICE

Bar service is included with all rentals. The A2SF Party Manager will work with you to develop a beverage plan that fits your needs and budget. We provide each host with beverage options to choose from and will stock the bar accordingly prior to your event. **All beverages, alcoholic and non-alcoholic, must be purchased through A2SF**.

CHOOSE ONE OPTION:

CASH BAR: A2SF will stock your bar according to your pre-selected beverages. Your guests will purchase their own drinks at your event.

OPEN BAR: A2SF will stock your bar according to your pre-selected beverages and monitor the inventory throughout the event. A2SF will invoice you based on the beverages consumed.

If you would like drink tickets to supplement a cash bar, A2SF will provide. Tickets are $8 each and valid on all beverages, all season long. No external tickets are permitted.

POLICIES AND RESOURCES

Events and parties at Top of the Park may be delayed or canceled due to inclement weather or other unforeseen circumstances at A2SF's discretion. Rental fees and drink tickets are non-refundable. If events are canceled for any reason which is out of the control of A2SF, such as dangerous weather or emergencies, hosts shall not be entitled to any refund of monies paid to A2SF.

To ensure safety in emergency situations, including inclement weather, hosts and guests must follow direction of the A2SF Party Manager and Development Director.

To ensure crowd control, hosts must provide all guests with name tags, wristbands, or other identifying markers so A2SF staff can determine who belongs at your party. No amplification or musical performances are permitted inside your party as these sounds compete with A2SF programming. Smoking and pets are not permitted.

Payment is due upon receipt of invoice. If payment is not received by May 1, 2027, the reservation will be released and the space forfeited.

RESERVATION REQUEST FORM

HOURS, SCHEDULE, PARKING INFORMATION

The events at Top of the Park take place Tuesday-Saturday from 5-11pm and on Sunday 4-11pm offering admission-free concerts, movies under the stars, special attractions, and unique kids' activities. Visit A2SF.ORG for our calendar of events, program information, site map, and other parking information that may be helpful in scheduling your special event.

ACCOMMODATIONS

If you are hosting out-of-town guests for your event, we recommend these local accommodations and resources:

Official A2SF Hotel
Kensington Court
734-761-7800
kcourtaa.com

The Graduate
734-769-2200
graduateannarbor.com

Bell Tower Hotel
734-769-3010
belltowerhotel.com

Hyatt Place Ann Arbor
734-995-1234
hyatt.com

Residence Inn Ann Arbor Downtown
734-662-9999
marriott.com/hotels/travel/annarbor

Weber's Inn
734-769-2500
webersinn.com

ANN ARBOR RESOURCES

Destination Ann Arbor
734-995-7281
visitannarbor.org

Main Street Area Association
734-668-7112
mainstreetannarbor.org

State Street District
734-994-2230
statestreetdistrict.org

City of Ann Arbor
a2gov.org

University of Michigan
umich.edu

CATERING POLICIES

A2SF is proudly a zero waste event. We work hard to leave the environment in better shape than when we arrived. Please review the guidelines below and bring forward any questions prior to your event.

All food at your party must be from an approved caterer or vendor. All beverages must be provided by and served by A2SF, including water and coffee. If you do not see your caterer on this list, please work with the A2SF Party Manager who will accommodate to the best of our ability. **For food safety reasons, a catering representative must stay on-site or a member of your staff must take responsibility for the safety of food service throughout the event.** A2SF is not responsible for overseeing catering.

FOOD PREPARATION & GRILLING

Food preparation on-site by a caterer will require a temporary food service license per University of Michigan policy. Your caterer must contact the A2SF Party Manager at least 10 days prior to your event with the following information: name, date, time, and all food/beverage items being served.

Grills and open-flame cooking are not permitted in or around the tent structures. If your caterer is requesting to grill, they must contact the A2SF Party Manager 14 days in advance. A2SF will then coordinate with the U-M Fire Marshal. Please note these requests oftentimes cannot be accommodated, so we highly discourage hosts from offering grilled catering.

ZERO WASTE GUIDELINES

✓ Compliant Items (Approved)	✗ Non-Compliant (Not approved)
All paper products, including hand-outs, plates, napkins, paper towels, cups, bags	Plastic or "wax" coated paper products (these materials are not recyclable or compostable)
Products made from plastic #1, #2, #4, #5 or #7. Plastic #6 is permissible except for cutlery & expanded polystyrene (e.g. Styrofoam®)	Styrofoam® & plastic cutlery is plastic #6 and is not recyclable or compostable. Styrofoam is a known environmental and potential public health threat.
Wooden stir sticks, chopsticks, toothpicks, and skewers (must be plain wood with no plastic-decorated tips)	Plastic cutlery including forks, spoons, knives, chopsticks, toothpicks, or skewers are not recyclable or compostable
Paper bags and reusable bags	Plastic bags or plastic wrap
Unpackaged promotional materials that are reusable (e.g. pens, key chains, magnets)	Single-use decorations, such as plastic tablecloths, stickers, balloons, or confetti

Top of the Park Food vendors in Culinary Row to be announced May 2027 and some vendors may offer catering.

RECOMMENDED CATERERS

3 Dudes and Dinner
517-301-4002
3dudesanddinner.com

Angel Food Catering
734-697-1100
angelfoodinc.com

Chela's Taqueria
734-332-6055
chelas.co/catering

Food Art Catering
734-320-7828
foodart.biz

Katherine's Catering
734-930-4270
katherines.com

Mission BBQ
616-330-3825
mission-bbq.com

Moveable Feast Catering
734-428-9526
themoveablefeast.com

Plum Market Catering
734-827-5000
catering/plummarket.com

PrimOvations
810-623-3383
primovations.com

Produce Station
734-663-7010
producestation.com/catering

Simply Scrumptious
734-262-3921
simplyscrumptiousa2.com

SITE MAP

2027 map coming soon!